

PROCEEDINGS OF THE MEETING OF THE PUNJAB STATE WOMEN COMMISSION
HELD ON 23rd of August 2007

1. List of Participants as per Annexure -1.
2. The meeting was chaired by Ms. Amarjit Kaur Bhullar, Hon'ble Member on the unanimous request of all members present in the meeting.
3. Proceedings of the previous meeting of 20th April, 2007 were confirmed.
4. The Action Taken Report on the decisions of the Commission dated 20th April, 2007 was read out as follows :-

S.No.	Agenda Item	Decision Taken	ACTION TAKEN
1. 1.a	Re-organisation / strengthening of PSWC on the lines of NCW : Constitution of the following Cells on the pattern of National Commission for Women (NCW) <ul style="list-style-type: none"> • <i>COMPLAINTS AND COUNSELING CELL</i> <i>Enquiry Committees</i> <i>Success Stories</i> <i>Statistical Overview of Complaints</i> • <i>LEGAL CELL</i> <i>Legal Amendments Proposed</i> <i>New Bills / Laws Proposed</i> <i>Important Court Interventions</i> <i>Legal Awareness Programmes</i> <i>Parivarik Mahila Lok Adalats (PMLA)</i> • <i>RESEARCH AND STUDIES CELL</i> <i>Seminars, Workshops and Conferences</i> <i>Public Hearings</i> <i>Special Studies</i> <i>Expert Committees</i> <i>Important Issues taken up by NCW</i> 	The proposal was approved in principle. It was decided to take the matter with the Government to set up four Cells in PSWC. Secretary Social Security pointed out to study the financial implications of the proposal.	Member Secretary have visited the office of National Commission for Women on 4.5.2007 and have discussions with M.S., N.C.W. regarding restructuring of the PSWC on the pattern of NCW. Thereafter, a detailed draft proposal for staff requirements for the constitution of different Cells in the PSWC on the pattern of NCW, New Delhi was prepared by the Member Secretary and was sent to the Secretary Social Security on 26.6.2007 and a reminder of same was sent on 03.07.2007. The decision of the Government is awaited in the matter.

S.No.	Agenda Item	Decision Taken	ACTION TAKEN
	<ul style="list-style-type: none"> • <i>PUBLIC RELATIONS CELL</i> 		
1.b	Commissioning of PSWC Website and outsourcing a webmaster through the Department of Information Technology	It was decided to commission the Website of the PSWC on the pattern of National Commission for Women (NCW).	A D.O. letter dated 31.5.2007 has been written by the Member Secretary to Director Information Technology, Punjab, to send a panel of service provides for launch of website of the Commission on the pattern of NCW, New Delhi. The response of the I.T. Department is still awaited in this regard.
1.c	<p>Online Complaint Registration : Proposed Complaints Registration System instructions</p> <p>The Complaints and Counseling Cell of the commission will processes all the complaints whether received orally, written or suo moto. In the NCW, the complaints received relate to domestic violence, harassment, dowry, torture, desertion, bigamy, rape, refusal to register FIR, cruelty by husband, deprivation, gender discrimination and sexual harassment at work place.</p> <p><i>The complaints are proposed to be dealt with as below :-</i></p> <ul style="list-style-type: none"> • <i>Investigations by the police are expedited and monitored.</i> • <i>The matters are brought to the notice of various state authorities to facilitate action.</i> • <i>Family disputes are resolved or compromised through counseling.</i> • <i>As per the 1997 Supreme Court Judgment on Sexual Harassment at Workplace, (Vishakha Vs. State of Rajasthan) every employer is required to provide for effective complaints procedures and remedies including award of compensation to women victims. In sexual harassment complaints, the concerned organisation is urged to expedite cases and the disposal is monitored.</i> • <i>For serious crimes, the Commission may constitute an Inquiry Committee</i> 	The proposal was approved in principle by all the members.	A detailed proposal for staff requirements for the constitution of different Cells in the PSWC on the pattern of NCW, New Delhi was prepared by the Member Secretary and was sent to the Secretary Social Security on 26.6.2007 and a reminder of same was sent on 03.07.2007. The decision of the Government is awaited in the matter.

S.No.	Agenda Item	Decision Taken	ACTION TAKEN
	<p><i>which will make spot enquiries, examine witnesses, collect evidence and submit the report with recommendations. The implementation of the report shall be monitored by the Member Secretary and ATR will be placed before the PSWC.</i></p> <p><i>The Commission has powers to summon the accused, witnesses and records to facilitate inquiry.</i></p> <p><i>The Departments of the State, NGOs and other experts may be involved in these efforts.</i></p> <p>Cases falling under following categories will <u>ordinarily</u> not entertained by the Commission :-</p> <ul style="list-style-type: none"> • <i>Complaints illegible or vague, anonymous or pseudonymous; or</i> • <i>The Complaint relates to civil dispute between the parties such as contractual rights obligations and the like;</i> • <i>The Complaint relates to service matters not involving any deprivation of women's rights;</i> • <i>The Complaint relates to labour/industrial disputes not involving any deprivation of womens rights:</i> <ul style="list-style-type: none"> • <i>Matter is sub judice before a Court/Tribunal;</i> • <i>The Commission shall not inquire into any matter which is pending before a State Commission or any other Commission duly constituted under any law for the time being in force.</i> • <i>Matter already decided by the Commission</i> 		
1.d	<p>Appointment of official functionaries at senior levels</p> <p><i>Member-Secretary (IAS 1972 batch in NCW)</i> <i>Joint-Secretary (IAS 1982 batch in NCW)</i></p>	<p>Administrative work will increase when the new cells will be functional. It was decided that there should be atleast one</p>	<p>A detailed proposal for staff requirements for the constitution of different Cells in the PSWC on the pattern of NCW, New Delhi was</p>

S.No.	Agenda Item	Decision Taken	ACTION TAKEN
	<p><i>Deputy-Secretary (IPS 1993 batch in NCW)</i> <i>Incharge Legal Cell</i> <i>Incharge Complaints Cell</i> <i>Incharge Research Cell</i> <i>Incharge Public Relations Cell</i></p>	<p>post of Dy. Secy. in the Commission. One retired officer should be appointed for official work.</p>	<p>prepared by the Member Secretary and was sent to the Secretary Social Security on 26.6.2007 and a reminder of same was sent on 03.07.2007. The decision of the Government is awaited in the matter.</p>
1.e	<p>Providing ACCESS to old, infirm and temporarily restricted (such as in case of pregnancy etc) to the PSWC office at Chandigarh by re-locating it either on Ground Floor / in a building having an elevator facility</p>	<p>It was decided to relocate the office of PSWC at some other convenient women friendly place. In principle this need is experience. Detailed proposal is to be sent to Government.</p>	<p>Advertisements were given in various local newspapers for hiring of office building for PSWC. Tenders were received in this regard. A proposal has been made in this regard and has been sent to Secretary Social Security, on 18.6.2007 through Single File System for taking final decision in the matter. Some clarifications were sought by the Govt. on that. The clarifications were answered in the communication sent to the S.S.S., Punjab on 10.7.2007. Final decision in matter is still awaited. A request received from the owner of the present office building for extension of existing lease has also been forwarded to the Government for taking a considered decision on the merit of the whole case.</p>
1.f	<p>Constituting a Legal Cell under a retired Judicial Officer / Retired Officer of L.R. Office or any other retired Officer of Punjab Government / PSU with a law degree and strong legal</p>	<p>The proposal was accepted in principle.</p>	<p>A detailed proposal for staff requirements for the constitution of different Cells in the PSWC on the</p>

S.No.	Agenda Item	Decision Taken	ACTION TAKEN
	<p>background and experience for discharging the following functions:-</p> <ul style="list-style-type: none"> • <i>To Investigate and examine all matters relating to the safeguards provided for women under the Constitution and other laws;</i> • <i>Present to the State Government / NCW, annually and at such other times as the Commission may deem fit, reports upon the working of those safeguards;</i> • <i>Make in such reports recommendations for the effective implementation of those safeguards for improving the conditions of women of the state;</i> • <i>Review, from time to time, the existing provisions of the Constitution and other laws affecting women and recommend amendments thereto so as to suggest remedial legislative measures to meet any lacunae, inadequacies or shortcomings in such legislation;</i> • <i>Take up the cases of violation of the provision of the Constitution and of other laws relating to women with appropriate authorities;</i> • <i>To review the constitutional and legal safeguards provided for women, recommend remedial legislative measures, felicitate redressal of grievances and advice the Government on all policy matters affecting women.</i> 		<p>pattern of NCW, New Delhi was prepared by the Member Secretary and was sent to the Secretary Social Security on 26.6.2007 and a reminder of same was sent on 03.07.2007. The decision of the Government is awaited in the matter.</p>
1.g	<p>Constitution of a Research & Studies Cell with the following functions to discharge:-</p> <ul style="list-style-type: none"> • <i>To deal with issues related with socio economic conditions of women in the country and calls for special studies or investigations into specific problems or situations arising out of discrimination against women and undertakes promotional and educational research so as to suggest ways of ensuring due representation to women in all spheres.</i> • <i>Social mobilization, maintenance and divorcee women, Panchayati Raj in action, women labour-under contract, gender bias in judicial decisions, family courts, gender-component in the various Commissions' reports for women, violence against women, women's access to health and education in slums etc. to help in formulation of PSWC's policies for recommendations.</i> • <i>The Cell will evaluate the progress of the development of women for which</i> 	<p>The proposal was accepted in principle</p>	<p>A detailed proposal for staff requirements for the constitution of different Cells in the PSWC on the pattern of NCW, New Delhi was prepared by the Member Secretary and was sent to the Secretary Social Security on 26.6.2007 and a reminder of same was sent on 03.07.2007. The decision of the Government is awaited in the matter.</p>

S.No.	Agenda Item	Decision Taken	ACTION TAKEN
	<p>clear gender profile for different states is being prepared.</p> <ul style="list-style-type: none"> • This Cell will also conduct seminars and workshops in collaboration with central/ state government/ NCW/ NGOs and others for understanding the various problem areas in the field and to suggest action plan/ remedial measures to resolve these problems. 		
1.h	<p>Constitution of Public Relations Cell to discharge the following functions:</p> <p><i>The Punjab State Women Commission is committed to the protection of the rights of women in the State and to their welfare and development. To attain these aims, the Commission will organize statewide campaigns, workshops and consultations. The PR Cell will throw light on the activities under taken by the Commission to fulfill its mandate to participate, advice on the planning process of socio-economic development of women and evaluate the progress and development of women under the Union and the State Government.</i></p>	The proposal was accepted in principle	A detailed proposal for staff requirements for the constitution of different Cells in the PSWC on the pattern of NCW, New Delhi was prepared by the Member Secretary and was sent to the Secretary Social Security on 26.6.2007 and a reminder of same was sent on 03.07.2007. The decision of the Government is awaited in the matter.
1.i	Constitution of PSWC Resource Centre, Library; and bringing out PSWC quarterly magazine to reach out to the women of the State.	The proposal was accepted in principle.	The proposal is being sent to Govt. to provide additional funds for the purpose.
2.	<p>To adopt of the PSWC Strategy for 2007-08 :-</p> <ul style="list-style-type: none"> • Economic Empowerment through building up skills and securing access to gainful employment. • Political Empowerment through awareness, training and mobilization for equitable representation in all fora. • Prevention of violence and discrimination against women inside and outside the home through legal reform and sensitive enforcement. 	The proposal was accepted in principle.	For information and record.

S.No.	Agenda Item	Decision Taken	ACTION TAKEN																																
	<ul style="list-style-type: none"> • Amelioration of conditions of disadvantaged women namely : <ul style="list-style-type: none"> i. Physically challenged women including those who are visually disabled or mentally affected. ii. Socially challenged women, SC/ST women, widows and prostitutes. • Prevention of indecent representation of women in the media through legal and social sanctions. 																																		
3.	<p>Preparation of State Helpline on the pattern of the following National Women Commission Helpline :-</p> <table border="0" style="width: 100%;"> <thead> <tr> <th style="text-align: left;">Help Available on</th> <th style="text-align: left;">Contact</th> </tr> </thead> <tbody> <tr> <td>Information and Services related with AIDS</td> <td>1097</td> </tr> <tr> <td>Child Line - Counselling for Children in Distress – Organised by Salam Balak Trust, Delhi Brotherhood Society, Prayaas and Don Bosco, Butterfly</td> <td>1098</td> </tr> <tr> <td>CATS - Centralised Ambulance for Trauma Services – Delhi Govt.</td> <td>1099</td> </tr> <tr> <td>Psychiatric Problem</td> <td>9392345</td> </tr> <tr> <td>Counselling Services on Women in Distress – Organised by Delhi Police</td> <td>3317004</td> </tr> <tr> <td>Sarthak - Career Guidance and Counselling for young People</td> <td>9628052777,9628019278</td> </tr> <tr> <td>AIDS Helpline –AIIMS</td> <td>9628019279</td> </tr> <tr> <td>Helpline on Breathing Problems - Organised by Better Breathers Club of India</td> <td>6852785</td> </tr> <tr> <td>Hotline for Brain Attack</td> <td>9628015969 9632154536</td> </tr> <tr> <td>Agewell Foundation - Counselling Services for Senior Citize</td> <td>5792090, 5794733</td> </tr> <tr> <td>Safe Blood and Health India - For Blood Donation</td> <td>6836486, 6910484</td> </tr> <tr> <td>Tarshi - Counselling Services on Reproductive Issues</td> <td></td> </tr> <tr> <td>Navjyoti Addiction Helpline</td> <td>9628005982 9632161992</td> </tr> <tr> <td>Sharan Drug Drop Helpline Centre</td> <td>7510490</td> </tr> <tr> <td></td> <td>2964637</td> </tr> </tbody> </table>	Help Available on	Contact	Information and Services related with AIDS	1097	Child Line - Counselling for Children in Distress – Organised by Salam Balak Trust, Delhi Brotherhood Society, Prayaas and Don Bosco, Butterfly	1098	CATS - Centralised Ambulance for Trauma Services – Delhi Govt.	1099	Psychiatric Problem	9392345	Counselling Services on Women in Distress – Organised by Delhi Police	3317004	Sarthak - Career Guidance and Counselling for young People	9628052777,9628019278	AIDS Helpline –AIIMS	9628019279	Helpline on Breathing Problems - Organised by Better Breathers Club of India	6852785	Hotline for Brain Attack	9628015969 9632154536	Agewell Foundation - Counselling Services for Senior Citize	5792090, 5794733	Safe Blood and Health India - For Blood Donation	6836486, 6910484	Tarshi - Counselling Services on Reproductive Issues		Navjyoti Addiction Helpline	9628005982 9632161992	Sharan Drug Drop Helpline Centre	7510490		2964637	It was decided that MS-PSWC, should discuss the matter with the Secretary Social Security, Punjab.	Action under progress. Delay in the matter due to non-provision of adequate and appropriate staff. Staffing proposal has already sent to the Government. It was decided by the Commission in its meeting held on 23.08.2007 that the Director, Department of Social Security will provide important helpline numbers of all districts in the State Hqrs to the Commission before its next meeting.
Help Available on	Contact																																		
Information and Services related with AIDS	1097																																		
Child Line - Counselling for Children in Distress – Organised by Salam Balak Trust, Delhi Brotherhood Society, Prayaas and Don Bosco, Butterfly	1098																																		
CATS - Centralised Ambulance for Trauma Services – Delhi Govt.	1099																																		
Psychiatric Problem	9392345																																		
Counselling Services on Women in Distress – Organised by Delhi Police	3317004																																		
Sarthak - Career Guidance and Counselling for young People	9628052777,9628019278																																		
AIDS Helpline –AIIMS	9628019279																																		
Helpline on Breathing Problems - Organised by Better Breathers Club of India	6852785																																		
Hotline for Brain Attack	9628015969 9632154536																																		
Agewell Foundation - Counselling Services for Senior Citize	5792090, 5794733																																		
Safe Blood and Health India - For Blood Donation	6836486, 6910484																																		
Tarshi - Counselling Services on Reproductive Issues																																			
Navjyoti Addiction Helpline	9628005982 9632161992																																		
Sharan Drug Drop Helpline Centre	7510490																																		
	2964637																																		
4.	Preparation and release of Statistical Report regarding complaints, break-up with regard to various categories, Action Taken Report and final disposal.	It was decided that this work should be done through outsourcing in a phased manner.	Action under progress. Delay in the matter due to non-provision of adequate and appropriate staff. Staffing proposal has already sent to																																

S.No.	Agenda Item	Decision Taken	ACTION TAKEN
			<p>the Government.</p> <p>It was decided in the meeting dated 23.08.2007 that a reference should be sent to the Secretary Social Security for outsourcing the project at the earliest.</p>
5.	Preparation of Annual Reports of the Punjab State Women Commission.	It was decided to put up upto date Annual Reports of the Commission within 60 days to the Government.	<p>M.S. has deputed the Superintendent, PSWC to collect all the information and submit reports. Action under progress.</p> <p>It was decided in the meeting dated 23.08.2007 that the Director Social Security will provide a certificate to the Commission that all the Annual Reports and other relevant material required for the purpose has already been received by the Directorate / Government for further necessary action.</p>
6.	To review of the implementation of decisions taken in the earlier meetings of PSWC.	It was decided to Constitute a Committee amongst the members of the PSWC for this purpose.	<p>The Committee could not be constituted due to relinquishment of charge by the Chairperson.</p> <p>It was decided in the meeting dated 23.08.2007 that all the previous proceedings should be compiled and bound in the shape of a book and placed before the Commission in its next meeting for constituting a Committee to review the implementation of its earlier decisions.</p>

S.No.	Agenda Item	Decision Taken	ACTION TAKEN
7.	To authorize the Member Secretary, PSWC to communicate with the Government and its functionaries regarding the budgetary proposals as well as requirements of posts and other administrative matters on behalf of PSWC.	The proposal was accepted in principle.	M.S. has written a letter on 10.05.2007 to Secretary Social Security and Director Social Security, Punjab, to revise the requirement of funds for the year 2007-08. A letter has been written by M.S. on 31.5.2007 to S.S.S. and D.S.S. for introduction of Grant System in the Commission. A proposal regarding Need for women's empowerment through Gender Budgeting in Financial Year 2007-08 was sent to P.S.F., Secy. Planning & S.S.S. on 31.5.2007
8.	To provide one computer including printer to every Member of the Commission, besides two computers with printers to the officials of the Commission.	The proposal should be sent to the Government for funds.	The proposal was sent to the S.S.S., Punjab and Director S.S. vide communication dated 10.5.2007.
9.	To plan for provision of Shelters/Protection Homes for destitute women at District and Sub-Divisional Hqrs.		The matter is being processed. It was decided in the meeting dated 23.08.2007 that the matter be expedited.
10.	To plan for provision of free legal aid to destitute and other deserving women.		The matter is being processed. It was decided in the meeting dated 23.08.2007 that the matter be expedited.
11.	To review district-wise adverse sex ratio and efforts on the part of government authorities to prevent female feticide.	The proposal was accepted. For this purpose, it was decided to have the meetings of the PSWC in different districts.	The matter is being processed. It was decided in the meeting dated 23.08.2007 that the matter be expedited.

S.No.	Agenda Item	Decision Taken	ACTION TAKEN
12.	To take up appointment of Nodal offices and Committees for Government officers and private sector establishments for prevention of sexual harassment at workplace.	Details in this regard are to be provided by the Department of Social Security. The information regarding these Committees should be properly displayed at workplaces.	M.S. has written a D.O. letter in April 2007 to All Deputy Commissioners in the State informing them about the guidelines evolved by the NCW, New Delhi for Call Centres and BPOs for ensuring safety of working women. All Deputy Commissioners were asked to convene a meeting of district officers with the Call Centres and BPO representatives to ensure adherence to the safety measures for working women. It was decided in the meeting dated 23.08.2007 that the Director Social Security will write to all Departments and obtain specific details of the Committee members for prevention of sexual harassment at work place, along with details of complaints received, inquired held and disposed of. The names, official address as well as telephone numbers of the members should be ascertained.
13.	To review and monitor complaints received regarding sexual harassment by different Sexual Harassment Committees.		Report to be submitted by Director, Social Security, Punjab.

S.No.	Agenda Item	Decision Taken	ACTION TAKEN
14.	To review district wise female literacy and steps to Improve female literacy.		The matter is being processed. It was decided in the meeting dated 23.08.2007 that the matter be expedited.
15.	To monitoring female drop-out rate from schools and colleges and remedial measures.	PSWC is to interact with the School Education Department regarding this matter.	The matter is being processed. It was decided in the meeting dated 23.08.2007 that the matter be expedited.
16.	To chalk out training modules on Gender Sensitization for different target groups for 2007-2008.	It was decided to have training programmes at Amritsar, Patiala, Jalandhar, Ludhiana, Bathinda and Chandigarh. Funds for these programmes be provided by the Government.	The matter is being processed. It was decided in the meeting dated 23.08.2007 that the matter be expedited.
17.	To approve an action plan for inspection of police stations, lock-ups, sub-jails, rescue homes or other places of custody where women are kept to find out the facilities and treatment provided to women and seek remedial action from the appropriate authorities;	It was decided to inspect the police-stations, lock-ups, sub-jails etc. by the members of the PSWC and to check the facilities.	M.S. has written a D.O. letter No. PA/MS-PSWC/07/226-245, dated 17.7.2007 to all Deputy Commissioners in the State, P.S. Home and D.G.P. Prisons, Punjab, to convene a meeting of the officers concerning jails, juvenile homes, destitute homes and other such institutions to carry out a proper assessment of the infrastructure and manpower requirements for ensuring proper boarding, lodging, healthcare, hygiene and security of women in these institutions. It was decided in the meeting dated 23.08.2007 that M.S. should undertake random tours to these

S.No.	Agenda Item	Decision Taken	ACTION TAKEN
			establishments and submit reports to the Commission.
18.	To publish advertisements for disseminating information regarding the objectives of the Commission, procedures and other relevant matters.	It was decided to send a proposal to the Secretary Social Security for publication of a booklet containing the information regarding the objectives of the Commission and other relevant information.	The matter is being processed. It was decided in the meeting dated 23.08.2007 that the matter be expedited.
19.	To set up Expert Committees for intensive study of women specific problem areas.	It was decided in principle to authorize Chairperson, PSWC to construct such Committees.	The matter is being processed. It was decided in the meeting dated 23.08.2007 that the matter be expedited.
20.	To establish effective coordination with National Commission for Women, Punjab Human Rights Commission and other Commissions at the State level.	It was decided that Chairperson and M.S., PSWC should have interaction with the National Commission for Women and other important commissions so that the activities of the Commission should be brought to their notice.	M.S. visited the office of NCW, New Delhi on 4.5.2007 to have discussions with the Commission on various issues. The activities of the PSWC were brought to the notice of M.S., NCW, New Delhi. Copies of all important decisions taken at PSWC are endorsed to NCW, New Delhi.
21.	To identify and approve the issues for conducting public interest litigation on behalf of groups of women in general, and in an individual case of a woman, who suffer from injustice or discrimination; and provide legal aid and rehabilitation in deserving cases;		The matter is being processed. It was decided in the meeting dated 23.08.2007 that the matter be expedited.

S.No.	Agenda Item	Decision Taken	ACTION TAKEN
22.	To consider the test The Kerala Women's Commission Act 1990/95 for its comparative study with The Punjab State Commission for Women Act, 2001.	It was decided to have a Committee of Chairperson and M.S., PSWC for this purpose. The Committee will give its views in the matter which should be put up in the meeting of the PSWC for consideration.	M.S. has written a D.O. letter on 14.5.2007 to all the State Commissions for Women in India requesting them to supply a copy of Statutory Rules framed by them for guiding working / procedure with regard to their State Commission for Women. Various State Commissions have sent their rules, which are under consideration of the Committee. It was decided in the meeting dated 23.08.2007 that the matter be expedited.

5. Additional Items with the permission of the Chair :-

- i). Ms. Amarjit Kaur Bhullar, Member, observed that the oldest pending 100 cases be fixed for her hearing @ 10 cases per day on every Wednesday, Thursday and Friday of the week. One official of the Commission should be attached to her for assisting her during the process of hearing. The Superintendent was directed to prepare a list of 100 oldest pending cases and issue summons to the concerned parties as above. A copy of the schedule of hearings be sent to the Ms. Amarjit Kaur Bhullar, Member, well in advance. The Commission decided accordingly.
- ii). It was decided by the Commission that the Member Secretary of the Commission may from time to time avail any kind of leave due to him or undertake official tours / journeys as per his entitlement while maintaining a record thereof, and place the same for the information of the Commission in its next meeting.
- iii). It was decided that the Superintendent of the Commission may also be designated, in addition to his duties as Superintendent, as Assistant Secretary of the Commission without any financial implications to discharge the day to day functions of the Commission during the absence of the Member Secretary on leave or otherwise as a part of duty. He will continue to report to the Member Secretary in official hierarchy.

- iv). The Commission noted for information and approval Causal Leave / Station Leave for Member Secretary for 21.08.2007 as also his official visits to the National Commission for Women in May, 2007 and elsewhere for performance of official duties.

The meeting ended with a vote of thanks to the Chair.

PRESENT POSITION REGARDING THE PROCEEDINGS OF THE MEETING OF THE PUNJAB STATE WOMEN COMMISSION
HELD ON 23rd of August 2007

S.No.	Agenda Item	Decision Taken	ACTION TAKEN
1. 1.a	<p>Re-organisation / strengthening of PSWC on the lines of NCW :</p> <p>Constitution of the following Cells on the pattern of National Commission for Women (NCW)</p> <ul style="list-style-type: none"> • <i>COMPLAINTS AND COUNSELING CELL</i> <i>Enquiry Committees</i> <i>Success Stories</i> <i>Statistical Overview of Complaints</i> • <i>LEGAL CELL</i> <i>Legal Amendments Proposed</i> <i>New Bills / Laws Proposed</i> <i>Important Court Interventions</i> <i>Legal Awareness Programmes</i> <i>Parivarik Mahila Lok Adalats (PMLA)</i> • <i>RESEARCH AND STUDIES CELL</i> <i>Seminars, Workshops and Conferences</i> <i>Public Hearings</i> <i>Special Studies</i> <i>Expert Committees</i> <i>Important Issues taken up by NCW</i> • <i>PUBLIC RELATIONS CELL</i> 	<p>The proposal was approved in principle. It was decided to take the matter with the Government to set up four Cells in PSWC. Secretary Social Security pointed out to study the financial implications of the proposal.</p>	<p>Member Secretary have visited the office of National Commission for Women on 4.5.2007 and have discussions with M.S., N.C.W. regarding restructuring of the PSWC on the pattern of NCW. Thereafter, a detailed draft proposal for staff requirements for the constitution of different Cells in the PSWC on the pattern of NCW, New Delhi was prepared by the Member Secretary and was sent to the Secretary Social Security on 26.6.2007 and a reminder of same was sent on 03.07.2007.</p> <p>The Government replied vide their letter addressed the Director , Social Security & Women and Child Development vide memo no. 6/24/2007-6SS/34 dated 3.01.2008 that only three months of the financial year have been left, therefore the requisite proposal may be sent to the Government on a single file for approval of the Finance Department . The D.O. No. PA/MS-PSWC/08/289 dated 28-08.2008 and it was requested to get the posts on contract basis be sanctioned, the proposal of which was</p>

S.No.	Agenda Item	Decision Taken	ACTION TAKEN
			sent through D.O. letter dated 24.06.2007. The copy of the D.O. letter dated 28.08.2008 was also sent to the Director Social Security and Women & Child Development for information and necessary action.
1.b	Commissioning of PSWC Website and outsourcing a webmaster through the Department of Information Technology	It was decided to commission the Website of the PSWC on the pattern of National Commission for Women (NCW).	<p>A D.O. letter dated 31.5.2007 was written by the Member Secretary to Director Information Technology, Punjab, to send a panel of service provides for launch of website of the Commission on the pattern of NCW, New Delhi.</p> <p>In this respect it is stated that the Website of the Punjab State Commission for Women has been launched and website address is www.punjabwomencommission.gov.in.</p>
1.c	<p>Online Complaint Registration : Proposed Complaints Registration System instructions</p> <p>The Complaints and Counseling Cell of the commission will processes all the complaints whether received orally, written or suo moto. In the NCW, the complaints received relate to domestic violence, harassment, dowry, torture, desertion, bigamy, rape, refusal to register FIR, cruelty by husband, deprivation, gender discrimination and sexual harassment at work place.</p> <p><i>The complaints are proposed to be dealt with as below :-</i></p> <ul style="list-style-type: none"> • <i>Investigations by the police are expedited and monitored.</i> • <i>The matters are brought to the notice of various state authorities to facilitate action.</i> • <i>Family disputes are resolved or compromised through counseling.</i> 	The proposal was approved in principle by all the members.	<p>A detailed proposal for staff requirements for the constitution of different Cells in the PSWC on the pattern of NCW, New Delhi was prepared by the Member Secretary and was sent to the Secretary Social Security on 26.6.2007 and a reminder of same was sent on 03.07.2007.</p> <p>The Government replied vide their letter addressed the Director , Social Security and Women & Child Development vide memo no. 6/24/2007-6SS/34 dated 3.01.2008 that</p>

S.No.	Agenda Item	Decision Taken	ACTION TAKEN
	<ul style="list-style-type: none"> • <i>As per the 1997 Supreme Court Judgment on Sexual Harassment at Workplace, (Vishakha Vs. State of Rajasthan) every employer is required to provide for effective complaints procedures and remedies including award of compensation to women victims. In sexual harassment complaints, the concerned organisation is urged to expedite cases and the disposal is monitored.</i> • <i>For serious crimes, the Commission may constitute an Inquiry Committee which will make spot enquiries, examine witnesses, collect evidence and submit the report with recommendations. The implementation of the report shall be monitored by the Member Secretary and ATR will be placed before the PSWC.</i> <p><i>The Commission has powers to summon the accused, witnesses and records to facilitate inquiry.</i></p> <p><i>The Departments of the State, NGOs and other experts may be involved in these efforts.</i></p> <p><i>Cases falling under following categories will <u>ordinarily</u> not entertained by the Commission :-</i></p> <ul style="list-style-type: none"> • <i>Complaints illegible or vague, anonymous or pseudonymous; or</i> • <i>The Complaint relates to civil dispute between the parties such as contractual rights obligations and the like;</i> <ul style="list-style-type: none"> • <i>The Complaint relates to service matters not involving any deprivation of women's rights;</i> • <i>The Complaint relates to labour/industrial disputes not involving any deprivation of womens rights:</i> <ul style="list-style-type: none"> • <i>Matter is sub judice before a Court/Tribunal;</i> • <i>The Commission shall not inquire into any matter which is pending before a State Commission or any other Commission duly constituted under any law for the time being in force.</i> 		<p>only three months of the financial year have been left, therefore, the requisite proposal may be sent to the Government on a single file for approval of the Finance Department . The D.O. letter No. PA/MS-PSWC/08/289 dated 28-08.2008 has been addressed to S.S.S. and asked the posts get to be sanctioned on contract basis, as the proposal already sent to the Government through D.O. letter dated 24.06.2007. The copy of the D.O. letter dated 28.08.2008 was also forwarded to the Director Social Security and Women & Child Development for information and necessary action.</p>

S.No.	Agenda Item	Decision Taken	ACTION TAKEN
	<ul style="list-style-type: none"> <li data-bbox="405 237 1045 264">• <i>Matter already decided by the Commission</i> 		
1.d	<p data-bbox="252 354 964 381">Appointment of official functionaries at senior levels</p> <p data-bbox="252 428 889 456"><i>Member-Secretary (IAS 1972 batch in NCW)</i></p> <p data-bbox="252 464 978 492"><i>Joint-Secretary (IAS 1982 batch in NCW)</i></p> <p data-bbox="252 500 978 527"><i>Deputy-Secretary (IPS 1993 batch in NCW)</i></p> <p data-bbox="252 535 532 563"><i>Incharge Legal Cell</i></p> <p data-bbox="252 571 612 599"><i>Incharge Complaints Cell</i></p> <p data-bbox="252 607 588 634"><i>Incharge Research Cell</i></p> <p data-bbox="252 643 682 670"><i>Incharge Public Relations Cell</i></p>	<p data-bbox="1489 354 1927 646">Administrative work will increase when the new cells will be functional. It was decided that there should be atleast one post of Dy. Secy. in the Commission. One retired officer should be appointed for official work.</p>	<p data-bbox="1959 354 2507 646">A detailed proposal for staff requirements for the constitution of different Cells in the PSWC on the pattern of NCW, New Delhi was prepared by the Member Secretary and was sent to the Secretary Social Security on 26.6.2007 and a reminder of same was sent on 03.07.2007.</p> <p data-bbox="1959 654 2507 1414">The Government replied vide their letter addressed the Director , Social Security & Women and Child Development vide memo no. 6/24/2007-6SS/34 dated 3.01.2008 that only three months of the financial year have been left, therefore the requisite proposal may be sent to the Government on a single file for approval of the Finance Department . The D.O. letter No. PA/MS-PSWC/08/289 dated 28-08.2008 has been addressed to S.S.S. and asked the posts get to be sanctioned on contract basis, as the proposal already sent to the Government through D.O. letter dated 24.06.2007. The copy of the D.O. letter dated 28.08.2008 was also forwarded to the Director Social Security and Women & Child</p>

S.No.	Agenda Item	Decision Taken	ACTION TAKEN
			Development for information and necessary action.
1.e	Providing ACCESS to old, infirm and temporarily restricted (such as in case of pregnancy etc) to the PSWC office at Chandigarh by re-locating it either on Ground Floor / in a building having an elevator facility	It was decided to relocate the office of PSWC at some other convenient women friendly place. In principle this need is experience. Detailed proposal is to be sent to Government.	<p>Advertisements were given in various local newspapers for hiring of office building for PSWC. Tenders were received in this regard. A proposal has been made in this regard and has been sent to Secretary Social Security, on 18.6.2007 through Single File System for taking final decision in the matter. Some clarifications were sought by the Govt. on that. The clarifications were answered in the communication sent to the S.S.S., Punjab on 10.7.2007. Final decision in matter is still awaited. A request received from the owner of the present office building for extension of existing lease was forwarded to the Government for taking a considered decision on the merit of the whole case.</p> <p>The Government have accorded their sanction for continuation of the previous building vide memo No. 5/26/98-6SS(PF)/1033 dated 26.03.08 addressed the Director , Social Security & Women and Child Development with the copy to the Chairperson, Punjab State Commission for Women.</p>
1.f	Constituting a Legal Cell under a retired Judicial Officer / Retired Officer of L.R. Office or any other retired Officer of Punjab Government / PSU with a law degree and strong	The proposal was accepted in principle.	A detailed proposal for staff requirements for the constitution of different Cells in the PSWC on the

S.No.	Agenda Item	Decision Taken	ACTION TAKEN
	<p>legal background and experience for discharging the following functions:-</p> <ul style="list-style-type: none"> • <i>To Investigate and examine all matters relating to the safeguards provided for women under the Constitution and other laws;</i> • <i>Present to the State Government / NCW, annually and at such other times as the Commission may deem fit, reports upon the working of those safeguards;</i> • <i>Make in such reports recommendations for the effective implementation of those safeguards for improving the conditions of women of the state;</i> • <i>Review, from time to time, the existing provisions of the Constitution and other laws affecting women and recommend amendments thereto so as to suggest remedial legislative measures to meet any lacunae, inadequacies or shortcomings in such legislation;</i> • <i>Take up the cases of violation of the provision of the Constitution and of other laws relating to women with appropriate authorities;</i> • <i>To review the constitutional and legal safeguards provided for women, recommend remedial legislative measures, felicitate redressal of grievances and advice the Government on all policy matters affecting women.</i> 		<p>pattern of NCW, New Delhi was prepared by the Member Secretary and was sent to the Secretary Social Security on 26.6.2007 and a reminder of same was sent on 03.07.2007.</p> <p>The Government replied vide their letter addressed the Director , Social Security & Women and Child Development vide memo no. 6/24/2007-6SS/34 dated 3.01.2008 that only three months of the financial year have been left, therefore the requisite proposal may be sent to the Government on a single file for approval of the Finance Department . The D.O. letter No. PA/MS-PSWC/08/289 dated 28-08.2008 has been addressed to S.S.S. and asked the posts get to be sanctioned on contract basis, as the proposal already sent to the Government through D.O. letter dated 24.06.2007. The copy of the D.O. letter dated 28.08.2008 was also forwarded to the Director Social Security and Women & Child Development for information and necessary action.</p>
1.g	<p>Constitution of a Research & Studies Cell with the following functions to discharge:-</p> <ul style="list-style-type: none"> • <i>To deal with issues related with socio economic conditions of women in the country and calls for special studies or investigations into specific problems or situations arising out of discrimination against women and</i> 	The proposal was accepted in principle	A detailed proposal for staff requirements for the constitution of different Cells in the PSWC on the pattern of NCW, New Delhi was

S.No.	Agenda Item	Decision Taken	ACTION TAKEN
	<p><i>undertakes promotional and educational research so as to suggest ways of ensuring due representation to women in all spheres.</i></p> <ul style="list-style-type: none"> • <i>Social mobilization, maintenance and divorcee women, Panchayati Raj in action, women labour-under contract, gender bias in judicial decisions, family courts, gender-component in the various Commissions' reports for women, violence against women, women's access to health and education in slums etc. to help in formulation of PSWC's policies for recommendations.</i> • <i>The Cell will evaluate the progress of the development of women for which clear gender profile for different states is being prepared.</i> • <i>This Cell will also conduct seminars and workshops in collaboration with central/ state government/ NCW/ NGOs and others for understanding the various problem areas in the field and to suggest action plan/ remedial measures to resolve these problems.</i> 		<p>prepared by the Member Secretary and was sent to the Secretary Social Security on 26.6.2007 and a reminder of same was sent on 03.07.2007.</p> <p>The Government replied vide their letter addressed the Director , Social Security & Women and Child Development vide memo no. 6/24/2007-6SS/34 dated 3.01.2008 that only three months of the financial year have been left, therefore the requisite proposal may be sent to the Government on a single file for approval of the Finance Department . The D.O. letter No. PA/MS-PSWC/08/289 dated 28-08.2008 has been addressed to S.S.S. and asked the posts get to be sanctioned on contract basis, as the proposal already sent to the Government through D.O. letter dated 24.06.2007. The copy of the D.O. letter dated 28.08.2008 was also forwarded to the Director Social Security and Women & Child Development for information and necessary action.</p>

S.No.	Agenda Item	Decision Taken	ACTION TAKEN
1.h	<p>Constitution of Public Relations Cell to discharge the following functions:</p> <p><i>The Punjab State Women Commission is committed to the protection of the rights of women in the State and to their welfare and development. To attain these aims, the Commission will organize statewide campaigns, workshops and consultations. The PR Cell will throw light on the activities under taken by the Commission to fulfill its mandate to participate, advice on the planning process of socio-economic development of women and evaluate the progress and development of women under the Union and the State Government.</i></p>	The proposal was accepted in principle	<p>A detailed proposal for staff requirements for the constitution of different Cells in the PSWC on the pattern of NCW, New Delhi was prepared by the Member Secretary and was sent to the Secretary Social Security on 26.6.2007 and a reminder of same was sent on 03.07.2007.</p> <p>The Government replied vide their letter addressed the Director , Social Security & Women and Child Development vide memo no. 6/24/2007-6SS/34 dated 3.01.2008 that only three months of the financial year have been left, therefore the requisite proposal may be sent to the Government on a single file for approval of the Finance Department . The D.O. letter No. PA/MS-PSWC/08/289 dated 28-08.2008 has been addressed to S.S.S. and asked the posts get to be sanctioned on contract basis, as the proposal already sent to the Government through D.O. letter dated 24.06.2007. The copy of the D.O. letter dated 28.08.2008 was also forwarded to the Director Social Security and Women & Child Development for information and necessary action.</p>
1.i	Constitution of PSWC Resource Centre, Library; and bringing out PSWC quarterly	The proposal was accepted in	The proposal is being sent to Govt. to

S.No.	Agenda Item	Decision Taken	ACTION TAKEN																				
	magazine to reach out to the women of the State.	principle.	provide additional funds for the purpose.																				
2.	<p>To adopt of the PSWC Strategy for 2007-08 :-</p> <ul style="list-style-type: none"> • Economic Empowerment through building up skills and securing access to gainful employment. • Political Empowerment through awareness, training and mobilization for equitable representation in all fora. • Prevention of violence and discrimination against women inside and outside the home through legal reform and sensitive enforcement. • Amelioration of conditions of disadvantaged women namely : <ul style="list-style-type: none"> i. Physically challenged women including those who are visually disabled or mentally affected. ii. Socially challenged women, SC/ST women, widows and prostitutes. • Prevention of indecent representation of women in the media through legal and social sanctions. 	The proposal was accepted in principle.	For information and record.																				
3.	<p>Preparation of State Helpline on the pattern of the following National Women Commission Helpline :-</p> <table border="0" style="width: 100%;"> <tr> <td style="width: 60%;">Help Available on</td> <td style="width: 40%;">Contact</td> </tr> <tr> <td>Information and Services related with AIDS</td> <td>1097</td> </tr> <tr> <td>Child Line - Counselling for Children in Distress – Organised by Salam Balak Trust, Delhi Brotherhood Society, Prayaas and Don Bosco, Butterfly</td> <td>1098</td> </tr> <tr> <td>CATS - Centralised Ambulance for Trauma Services – Delhi Govt.</td> <td>1099</td> </tr> <tr> <td>Psychiatric Problem</td> <td>9392345</td> </tr> <tr> <td>Counselling Services on Women in Distress – Organised by Delhi Police</td> <td>3317004</td> </tr> <tr> <td>Sarthak - Career Guidance and Counselling for young People</td> <td>9628052777,9628019278</td> </tr> <tr> <td>AIDS Helpline –AIIMS</td> <td>9628019279</td> </tr> <tr> <td>Helpline on Breathing Problems - Organised by</td> <td>6852785</td> </tr> <tr> <td></td> <td>9628015969 9632154536</td> </tr> </table>	Help Available on	Contact	Information and Services related with AIDS	1097	Child Line - Counselling for Children in Distress – Organised by Salam Balak Trust, Delhi Brotherhood Society, Prayaas and Don Bosco, Butterfly	1098	CATS - Centralised Ambulance for Trauma Services – Delhi Govt.	1099	Psychiatric Problem	9392345	Counselling Services on Women in Distress – Organised by Delhi Police	3317004	Sarthak - Career Guidance and Counselling for young People	9628052777,9628019278	AIDS Helpline –AIIMS	9628019279	Helpline on Breathing Problems - Organised by	6852785		9628015969 9632154536	It was decided that MS-PSWC, should discuss the matter with the Secretary Social Security, Punjab.	Action under progress. Delay in the matter due to non-provision of adequate and appropriate staff. Staffing proposal has already sent to the Government. It was decided by the Commission in its meeting held on 23.08.2007 that the Director, Department of Social Security will provide important helpline numbers of all districts in the State Hqrs to the Commission before its next meeting. D.O. letter No. PA/MS-PSWC/283
Help Available on	Contact																						
Information and Services related with AIDS	1097																						
Child Line - Counselling for Children in Distress – Organised by Salam Balak Trust, Delhi Brotherhood Society, Prayaas and Don Bosco, Butterfly	1098																						
CATS - Centralised Ambulance for Trauma Services – Delhi Govt.	1099																						
Psychiatric Problem	9392345																						
Counselling Services on Women in Distress – Organised by Delhi Police	3317004																						
Sarthak - Career Guidance and Counselling for young People	9628052777,9628019278																						
AIDS Helpline –AIIMS	9628019279																						
Helpline on Breathing Problems - Organised by	6852785																						
	9628015969 9632154536																						

S.No.	Agenda Item	Decision Taken	ACTION TAKEN
	<p>Better Breathers Club of India Hotline for Brain Attack 5792090, 5794733 Agewell Foundation - Counselling Services for Senior Citize 6836486, 6910484 Safe Blood and Health India - For Blood Donation 9628005982 9632161992 Tarshi - Counselling Services on Reproductive Issues Navjyoti Addiction Helpline 7510490 Sharan Drug Drop Helpline Centre 2964637</p>		<p>dated 24.09.2007 and No. PA/MS-PSWC/354 dated 21.11.2007 were addressed to the Director, Social Security and Women & Child Development and it was requested to provide the Important Helpline Telephone Numbers relevant to the welfare of the women in all Districts, as well as in the State Headquarters but requisite information is still awaited. It is, however, stated that the office of Director, Social Security and Women & Child Development has addressed a letter to the Director, General of Police Punjab vide memo No. JJA-2(SS)07/38574 dated 14.12.07 to send all the Helpline Numbers at District level as well as State Level, with copy endorsed to the Member Secretary, Punjab State Commission for Women. It is stated that the requisite information is still awaited.</p>
4.	<p>Preparation and release of Statistical Report regarding complaints, break-up with regard to various categories, Action Taken Report and final disposal.</p>	<p>It was decided that this work should be done through outsourcing in a phased manner.</p>	<p>Action under progress. Delay in the matter due to non-provision of adequate and appropriate staff. Staffing proposal has already sent to the Government. It was decided in the meeting dated 23.08.2007 that a reference should be sent to the Secretary Social Security for outsourcing the project at the earliest. D.O. letter No. PA/MS-</p>

S.No.	Agenda Item	Decision Taken	ACTION TAKEN
			<p>PSWC/08/13 dated 15.01.2008 was addressed to the Principal Secretary to Govt. of Punjab, Department of Home Affairs and Justice and it was requested to supply the required Statistical Data relating to Crime against women in the prescribed format for being placed before the Commission in its next meeting. D.O. letter No. PA/MS-PSWC/08/166 dated 23.04.2008 with reference to earlier D.O. letter dated 15.01.2008 addressed to the Principal Secretary to Govt. of Punjab, Department of Home Affairs and Justice, but the reply is still awaited.</p>
5.	Preparation of Annual Reports of the Punjab State Women Commission.	It was decided to put up upto date Annual Reports of the Commission within 60 days to the Government.	<p>M.S. has deputed the Superintendent, PSWC to collect all the information and submit reports. Action under progress. It was decided in the meeting dated 23.08.2007 that the Director Social Security will provide a certificate to the Commission that all the Annual Reports and other relevant material required for the purpose has already been received by the Directorate / Government for further necessary action.</p> <p>D.O. letter No PA/MS-PSWC/284 dated 24.09.2007 was addressed to the Director, Social Security and Women & Child Development and it was requested to send the certificate that all</p>

S.No.	Agenda Item	Decision Taken	ACTION TAKEN
			Annual Reports in other relevant material required for the purpose, till 2006-07. D.O. letter No. PA/MS-PSWC/08/279 dated 27.08.2008 was also addressed to the Director, Social Security and Women & Child Development and it was requested to inform as to whether all Annual Reports since the inception of the Commission have been placed before the Punjab Vidhan Sabha as prescribed or not. The information is still awaited.
6.	To review of the implementation of decisions taken in the earlier meetings of PSWC.	It was decided to Constitute a Committee amongst the members of the PSWC for this purpose.	The Committee could not be constituted due to relinquishment of charge by the Chairperson. It was decided in the meeting dated 23.08.2007 that all the previous proceedings should be compiled and bound in the shape of a book and placed before the Commission in its next meeting for constituting a Committee to review the implementation of its earlier decisions.
7.	To authorize the Member Secretary, PSWC to communicate with the Government and its functionaries regarding the budgetary proposals as well as requirements of posts and other administrative matters on behalf of PSWC.	The proposal was accepted in principle.	M.S. has written a letter on 10.05.2007 to Secretary Social Security and Director Social Security, Punjab, to revise the requirement of funds for the year 2007-08. A letter has been written by M.S. on 31.5.2007 to S.S.S. and D.S.S. for introduction of Grant System in the

S.No.	Agenda Item	Decision Taken	ACTION TAKEN
			<p>Commission.</p> <p>A proposal regarding Need for women's empowerment through Gender Budgeting in Financial Year 2007-08 was sent to P.S.F., Secy. Planning & S.S.S. on 31.5.2007</p> <p>D.O. letter No. PA/MS-PSWC/07/348 dated 20.11.2007 was addressed to the S.S.S. and it was requested to send the Action Taken Report by 30.11.2007 for its consideration in the next meeting of the PSWC, which is still awaited.</p> <p>It is stated that D.O. letter No. PA/MS/PSWC/08/283 dated 27.08.2008 was addressed to the S.S.S. and it was requested to take up the matter of GENDER BUDGETING with the Planning and Finance Departments at the earliest, so that it can be adopted in Punjab with effect from FY 2008-09 and copy of the same was also sent to the D.S.S. vide endst. No. PA/MS/PSWC/08/284 dated 27.08.2008.</p>
8.	To provide one computer including printer to every Member of the Commission, besides two computers with printers to the officials of the Commission.	The proposal should be sent to the Government for funds.	<p>The proposal was sent to the S.S.S., Punjab and Director S.S. vide communication dated 10.5.2007.</p> <p>It is stated that the matter was taken up with the Government during the year 2007-08, but the required Budget</p>

S.No.	Agenda Item	Decision Taken	ACTION TAKEN
			Provision was not made. Now again the efforts are being made to procure the requisite number of computers with Printers.
9.	To plan for provision of Shelters/Protection Homes for destitute women at District and Sub-Divisional Hqrs.		The matter is being processed. It was decided in the meeting dated 23.08.2007 that the matter be expedited.
10.	To plan for provision of free legal aid to destitute and other deserving women.		The matter is being processed. It was decided in the meeting dated 23.08.2007 that the matter be expedited.
11.	To review district-wise adverse sex ratio and efforts on the part of government authorities to prevent female feticide.	The proposal was accepted. For this purpose, it was decided to have the meetings of the PSWC in different districts.	The matter is being processed. It was decided in the meeting dated 23.08.2007 that the matter be expedited.
12.	To take up appointment of Nodal offices and Committees for Government officers and private sector establishments for prevention of sexual harassment at workplace.	Details in this regard are to be provided by the Department of Social Security. The information regarding these Committees should be properly displayed at workplaces.	M.S. has written a D.O. letter in April 2007 to All Deputy Commissioners in the State informing them about the guidelines evolved by the NCW, New Delhi for Call Centres and BPOs for ensuring safety of working women. All Deputy Commissioners were asked to convene a meeting of district officers with the Call Centres and BPO representatives to ensure adherence to the safety measures for working women. It was decided in the meeting

S.No.	Agenda Item	Decision Taken	ACTION TAKEN
			<p>dated 23.08.2007 that the Director Social Security will write to all Departments and obtain specific details of the Committee members for prevention of sexual harassment at work place, along with details of complaints received, inquired held and disposed of. The names, official address as well as telephone numbers of the members should be ascertained.</p> <p>D.O. letters No. PA/MS-PSWC/08/302-20 dated 29.08.2008 have been addressed to all the Deputy Commissioners in the Punjab State except District Hoshiarpur with reference to this office D.O. letter No. PA/MS-PSWC/07/34-53 dated 17.04.2007 and it has been requested to apprise this office of the action taken by them on this matter. The copy of this D.O. letter dated 29.08.08 has also been endorsed vide No. PA/MS-PSWC/08/321 dated 29.08.2008 to the Secretary to Govt. of Punjab, Department of Information Technology for information and necessary action.</p>
13.	To review and monitor complaints received regarding sexual harassment by different Sexual Harassment Committees.		Report to be submitted by Director, Social Security, Punjab.
14.	To review district wise female literacy and steps to Improve female literacy.		The matter is being processed.

S.No.	Agenda Item	Decision Taken	ACTION TAKEN
			It was decided in the meeting dated 23.08.2007 that the matter be expedited.
15.	To monitoring female drop-out rate from schools and colleges and remedial measures.	PSWC is to interact with the School Education Department regarding this matter.	The matter is being processed. It was decided in the meeting dated 23.08.2007 that the matter be expedited.
16.	To chalk out training modules on Gender Sensitization for different target groups for 2007-2008.	It was decided to have training programmes at Amritsar, Patiala, Jalandhar, Ludhiana, Bathinda and Chandigarh. Funds for these programmes be provided by the Government.	The matter is being processed. It was decided in the meeting dated 23.08.2007 that the matter be expedited.
17.	To approve an action plan for inspection of police stations, lock-ups, sub-jails, rescue homes or other places of custody where women are kept to find out the facilities and treatment provided to women and seek remedial action from the appropriate authorities;	It was decided to inspect the police-stations, lock-ups, sub-jails etc. by the members of the PSWC and to check the facilities.	M.S. has written a D.O. letter No. PA/MS-PSWC/07/226-245, dated 17.7.2007 to all Deputy Commissioners in the State, P.S. Home and D.G.P. Prisons, Punjab, to convene a meeting of the officers concerning jails, juvenile homes, destitute homes and other such institutions to carry out a proper assessment of the infrastructure and manpower requirements for ensuring proper boarding, lodging, healthcare, hygiene and security of women in these institutions. It was decided in the meeting dated 23.08.2007 that M.S. should undertake random tours to these establishments and submit reports to the Commission.

S.No.	Agenda Item	Decision Taken	ACTION TAKEN
18.	To publish advertisements for disseminating information regarding the objectives of the Commission, procedures and other relevant matters.	It was decided to send a proposal to the Secretary Social Security for publication of a booklet containing the information regarding the objectives of the Commission and other relevant information.	The matter is being processed. It was decided in the meeting dated 23.08.2007 that the matter be expedited.
19.	To set up Expert Committees for intensive study of women specific problem areas.	It was decided in principle to authorize Chairperson, PSWC to construct such Committees.	The matter is being processed. It was decided in the meeting dated 23.08.2007 that the matter be expedited.
20.	To establish effective coordination with National Commission for Women, Punjab Human Rights Commission and other Commissions at the State level.	It was decided that Chairperson and M.S., PSWC should have interaction with the National Commission for Women and other important commissions so that the activities of the Commission should be brought to their notice.	M.S. visited the office of NCW, New Delhi on 4.5.2007 to have discussions with the Commission on various issues. The activities of the PSWC were brought to the notice of M.S., NCW, New Delhi. Copies of all important decisions taken at PSWC are endorsed to NCW, New Delhi.
21.	To identify and approve the issues for conducting public interest litigation on behalf of groups of women in general, and in an individual case of a woman, who suffer from injustice or discrimination; and provide legal aid and rehabilitation in deserving cases;		The matter is being processed. It was decided in the meeting dated 23.08.2007 that the matter be expedited.

S.No.	Agenda Item	Decision Taken	ACTION TAKEN
22.	To consider the test The Kerala Women's Commission Act 1990/95 for its comparative study with The Punjab State Commission for Women Act, 2001.	It was decided to have a Committee of Chairperson and M.S., PSWC for this purpose. The Committee will give its views in the matter which should be put up in the meeting of the PSWC for consideration.	<p>M.S. has written a D.O. letter on 14.5.2007 to all the State Commissions for Women in India requesting them to supply a copy of Statutory Rules framed by them for guiding working / procedure with regard to their State Commission for Women. Various State Commissions have sent their rules, which are under consideration of the Committee.</p> <p>It was decided in the meeting dated 23.08.2007 that the matter be expedited.</p> <p>It is stated that the matter is being expedited in this respect.</p>

**Attendance sheet of persons attending the meeting of the Punjab State Commission for Women held on
23.08.2007 at 11.30 a.m.**

The following persons attended the meeting :-

1. Ms. Amarjit Kaur Bhullar, Member, Punjab State Commission for Women.
2. Mr. Sarvesh Kaushal, IAS, Principal Secretary to Government of Punjab, Member Secretary, Punjab State Commission for Women.
3. Mr. Gurdial Singh, S.P. Crime, as representative of D.G.P., Punjab.
4. Ms. Surinder Kumari, Deputy Director, Social Security, Punjab, representative of Director Social Security, Punjab.
5. Sh. Sohan Singh, Superintendent, Punjab State Commission for Women.
